



Wellbeing-Empowerment-Employment  
Integrating Ethnic Minority Women in Scotland

## Nursery Practitioner Around the Word Nursery

<b>Job Title</b>	Nursery Practitioner (* Female)
<b>Job Hours</b>	25 hours, Monday to Friday (1-6pm)
<b>Accountability</b>	Nursery Manager
<b>Salary</b>	£8.45 per hour

### Purpose of Post:

- To provide a high standard of physical, emotional, social and intellectual development care for children.
- To work as part of a team in order to provide an enabling environment in which all individual children can play, develop and learn.
- To build and maintain strong partnership working with parents to enable children's needs to be met.

### Main Duties:

- To effectively deliver the CFE ensuring that the individual needs and interest of children in the setting are met (in conjunction with other team members)
- To keep records of your key children's development and learning journeys and share with parents, carers and other key adults in the child's life.
- Support all staff and engage in a good staff team.
- To develop and maintain strong partnerships and communication with parents/carers to facilitate day-to-day caring and early learning needs.
- To ensure the provision of a high quality environment to meet the needs of individual children having an awareness of any disabilities, family cultures and medical histories.
- To advise nursery supervisors of any concerns, e.g. over children, parents, the safety of the environment, preserving confidentiality as necessary.
- To be involved in out of working hours activities, e.g. training, monthly staff meetings, outdoor trips.
- To be flexible within working practices of the setting, undertaking other responsible duties where needed, such as domestic tasks, preparation of snack meals, cleansing of equipment, etc.
- To read, understand and adhere to all policies and procedures relevant to your role and the safe running of the setting.

Head Office: 125 McDonald Road, Edinburgh EH7 4NW Tel: 0131 556 9302

St Rollox House, 130 Springburn Road, Glasgow G21 1YL Tel. 0141-552-6540

Email: Edinburgh: [info@saheliya.co.uk](mailto:info@saheliya.co.uk); Glasgow: [admin.glasgow@saheliya.co.uk](mailto:admin.glasgow@saheliya.co.uk) ; Website: [www.saheliya.co.uk](http://www.saheliya.co.uk)

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- To develop your role within the team, especially with regard to being a key person
- To keep completely confidential any information regarding the children, their families or other staff that is acquired as part of the job.
- To be aware of the high profile of the setting and to uphold its standards at all times, both in work hours and outside
- To support other staff
- To ensure good standards of safety, hygiene and cleanliness are maintained at all times.

Attributes	Criteria	Rank
Education and Training	1. Minimum of a relevant and recognised Level 2 qualification in childcare and early Education. 2. Evidence of ongoing personal development training 3. Desire to continue with professional development 4. To gain a recognised Professional Status i.e. Early Years Professional Status (EYPS) 5. Recent Paediatric First Aid certificate 6. Basic Food Hygiene	Essential  Desirable Desirable Desirable Desirable
Relevant Experience	7. Experience in working with children 8. Experience of working in an early years setting 9. Experience of implementation of EYFS 10. Experience of working in partnership with parents	Essential Desirable Desirable Desirable
General and Special Knowledge	11. Knowledge of legislation relevant to Early Years such as CFE. Knowledge of Child Development and children's needs 12. Ability to work with parents/carers/families to encourage partnership working	Essential  Essential
Skills and Abilities	13. Ability to communicate well with adults and children 14. Ability to work as part of a team 15. Ability to write legibly 16. Good presentation skills 17. Possess a level of general computer literacy with a range of IT skills. 18. Good organisational skills 19. Ability to demonstrate creative abilities	Essential  Essential Desirable Desirable  Desirable  Desirable
Any Additional Factors	20. Understanding of Equal Opportunities 21. Awareness of Health & Safety and practical Hygiene issues 22. Ability, flexibility and willingness to take on other responsibilities or duties as deemed necessary.	Essential Essential  Essential

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**Deadline for applications: Wednesday 28<sup>th</sup> June 2017 at 10am.**

**Interview Date: Tuesday 4<sup>th</sup> July 2017**

Please email completed applications to: [info@aroundtheworldnursery.co.uk](mailto:info@aroundtheworldnursery.co.uk)  
or post to  
Recruitment, Around the World Nursery, 125 McDonald Road, Edinburgh, EH7 4NW.

**CVs will not be accepted**

**\* The Equality Act 2010 (part 1, Schedule 9) applies to the above posts.  
Applications are therefore restricted to female candidates only. All posts are  
subject to enhanced checks by Disclosure Scotland.**